

**MEETING MINUTES**  
**Regular Meeting of Date May 26th, 2021**

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**1) Call to Order**

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Jay Pankowski on May 26th, 2021 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

**2) Pledge of Allegiance**

Recited.

**3) Roll Call:** Roll was answered as follows:

**Present:** Chairman Jay Pankowski, Vice Chair Renee Wells, Commissioners, Eric Martin, Fred Meyer and Executive Secretary Cheryl Mullen.

**Absent:** Mark Starritt was absent at the May 26th meeting

**4) Verification of Agenda Posting**

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of May 26<sup>th</sup>, 2021 was posted on the bulletin board at City Hall on May 19th at 10:00am per government code 549546.0

**5) Consent**

It was moved by Vice Chair Renee Wells and seconded by Commissioner Eric Martin to approve the amended minutes of the Airport Advisory Commission meeting of May 26th, 2021. Motion carried 4-0.

**6) Public Input**

**7) Reports**

a) Fuel Island-

Airport Interim Director, Cheryl Mullen, stated there was a minor piping repair that needed to be done which the Airport obtained a permit. The old pipe leaked air. It was a two-day project and was completed on the morning of May 26<sup>th</sup>.

b) Fireworks-

The City Manager said there will not be a firework display this year due to the uncertainty of the State opening up. It will be difficult to plan it and then have to cancel if the State shuts down. Miller said he will postpone it for next year.

c) Cal Fire Helipad placement.

Mullen said the State purchased nine Fire Hawks. One of the Fire Hawks was purchased for the City of Vina, which is similar to the one that will be stationed at the Airport. The negotiations for the ground lease are continuing. Cal-Fire suggested that they will build a cement pad with river rock surrounding the area. So it will be easier to maintain and the rocks will be too heavy to be blown away. Cal-Fire has agreed to help prepare for the hawk and purchase any items necessary. The idea of having the helipad to the south of the Cal-Fire

base is out the window because that is all part of the runway protection zone. Commissioner Martin emphasized his concern of the helipad's proximity to the runway and debris flown onto the tie downs.

d) Displaced Threshold

Airport Interim Director stated, Cal-Fire will be able to operate this fire season just like they have historically done. The FAA has not raised any concerns about the displaced threshold and they have not contacted the city.

e) Budget

Commissioner Meyer suggested more T-hangar building will bring more revenue to the budget. Mullen agreed with Commissioner Meyer's input and said that the Airport is looking for a way to finance them. Commissioner Martin suggested having investor build executive hangars or T-hangars so, the City avoids the cost of building them.

f) Amazon Airport Use

The City Manager said the location of the Airport was a benefit but did not take part of the decision. Amazon has no intent to use the Airport. The main reason they chose the location was because the plans for a site in Morgan Hill and Gilroy failed for their September deadline.

g) Maintenance Items

The Airport staff is clearing the weeds around building 90 Skylane. The building will have an address identifier and 704 plaque installed. They have trimmed the trees along Seabrisas and will be installing more tables for the restaurant. All the public bathrooms at the Airport will get little upgrades such as hands free soap and paper towel dispensers. The staff fixed an electrical issue on the beacon.

**8) Old Business**

a) Open House/ Fly in

**9) New Business**

a) Sign Advertisement

**10) Items for Next Agenda**

Matching Funds

Cal-Fire bases with Helipads

New Hangar on Westside

Entrance Sign

Open House/ Fly in

**11) Next Meeting Date:** August 25<sup>th</sup>, 2021 at 6:00 pm

**12) Adjournment**

There being no further business to come before the Airport Advisory Commission, Commissioner Martin moved the meeting be adjourned and seconded by Sunzeri. The motion was passed 4-0.

Respectfully Submitted,

Cheryl Mullen, Executive Secretary